

## **STRIKE TEAM BRIEFING CHECKLIST**

### **STL'S GENERAL MESSAGE AND INCIDENT UPDATE:**

- INTRODUCE SELF, STL TRAINEE, AND IDENTIFY "ASST. STL"
  
- PROVIDE BRIEF OVERVIEW OF KNOWN INCIDENT INFORMATION AND ASSIGNMENT
  
- WORK ETHIC, PROFESSIONALISM, HUMAN RELATIONS EXPECTATIONS.

### **COMMUNICATIONS**

- IDENTIFY CELL PHONE NUMBERS, TRAVEL AND TACTICAL RADIO FREQUENCIES.
  
- DETERMINE RADIO DESIGNATORS FOR AMBULANCE PERSONNEL, STL, AND STL (T)
  
- RADIO TRAFFIC WILL BE KEPT BRIEF, PROFESSIONAL, AND TO A MINIMUM
  
- INFORMATION WILL NORMALLY BE EXCHANGED UP AND DOWN VIA MEETINGS AND CHAIN OF COMMAND. EXPECTATION: IMMEDIATE AND/OR UNRESOLVED SAFETY ISSUES.
  
- DISTRIBUTE PORTABLE RADIOS/BATTERIES IF AVAILABLE/NEEDED.

### **AMBULANCE READINESS**

- FULL SUPPLIES
  
- PREPARE FOR PROBABLE ASSIGNMENT/ MAY POSTPONE UNTIL ARRIVING AT INCIDENT.
  
- IDENTIFY RESOURCES.
  - STRIKE TEAM DESIGNATOR IN UPPER RIGHT CORNER OF WINDSHIELD WITH WHITE SHOE POLISH APPLICATOR
  - AMBULANCE DESIGNATOR/OFFICER'S NAME LOWER RIGHT CORNER OF WINDSHIELD

## **SAFETY**

- REVIEW KNOWN OR PROBABLE INCIDENT HAZARDS
- IDENTIFY RESOURCES ON TEAM.
- AFFIRM CREW EVACUATION SIGNALS, AND PROCEDURE (E.G. WHERE TO REFORM, PAR PROCEDURES).

## **TRAVEL PROCEDURES**

- RESPONSE URGENCY, INCLUDING APPROPRIATE USE OF LIGHTS AND SIRENS
- TRAVEL ROUTE, PLANNED STOPS, REPORTING LOCATION
- KEEP FORMATION TIGHT; SLOWEST VEHICLE IN FRONT,
- ADVISE WHEN APPROACHING HALF FUEL DURING TRAVEL, AT LEAST FULL AT TIME OF DEPLOYMENT
- FUEL PAYMENT PROCEDURE

## **OPERATIONS**

- BRIEFLY REVIEW ESSENTIAL ELEMENTS OF ANTICIPATED TACTICS (E.G. COMMUNITY RESPONSE, INCIDENT REHAB, TRANSPORT), EMPHASIZING SAFETY.
- IDENTIFY MEMBERS HAVING SPECIAL EXPERIENCE/QUALIFICATIONS
- ASSIGNMENTS WILL PRIMARILY BE BASED ON CREW EXPERIENCE, CAPABILITY, AND READINESS
- NO FREELANCING, OFFICERS WILL ADVISE ME WHEN THEIR ASSIGNMENTS ARE COMPLETED OR IF THEY ARE RECEIVING CONFLICTING ORDERS FROM DIVISION SUPERVISORS, ETC.
- STAGING MEANS 3-MINUTE MAXIMUM READY TIME, ALL THE TIME.
- ACCOUNTABILITY AND BEHAVIOR EXPECTATIONS DURING UNASSIGNED TIME

- I'LL TRY TO WORK WITH STAGING AND THE RESOURCE UNIT TO GET US IN THE GAME, BUT NO GUARANTEES
- ALL SUPPLY REQUISITIONS WILL GO THROUGH THE STL OR DESIGNEE.
- IF ANYONE IS UNABLE TO COMMIT TO THIS ASSIGNMENT FOR AT LEAST 96 HOURS, ADVISE AS SOON AS POSSIBLE.

**CLOSING REMARKS AND QUESTIONS.**