



## FEMA US&R RESPONSE SYSTEM INCIDENT SUPPORT TEAM

<b>PLANNING CYCLE</b>	INCIDENT	REPORTING UNIT	<b>ESF #9</b>	FORM <b>US&amp;R — GUIDE A</b>
DISASTER #:	OPS PERIOD:	DATE/TIME PREPARED:	UNIT LEADER:	
<b>TIME</b>	<b>EVENT</b>			
	■ Shift change			
	■ Prepare for Planning Meeting			
	■ Planning Meetings			
	(Command & General Staff, Agency Admin. Rep., Resource Status Officer, Situation Status Officer, Comm Support Officer, etc.)			
	■ Prepare IAP			
	■ Review and Finalize IAP			
	■ Approve IAP			
	■ Prepare for Operations Briefing			
	■ Operations Briefing			
	■ Finalize Reports			
	■ Shift Change			
PREPARED BY:	APPROVED BY:	DATE:		